



### QPC April 2018 - Briefing Note 13

1. **NPAC Meeting Number 12:** this meeting took place on Monday 9 April 2018. The Minutes have been distributed to all councillors and NPAC members and are available on the council web site.
2. **Next steps Open Event:** The Consultation Analysis document is now available in the community library and on the QPC NP web side and has been circulated to all councillors and NPAC members.
3. **Theme Groups Meetings:** The work of the groups continues but is reducing. The Housing Group remain busy and the Traffic and Transport Group have been taking traffic flow measurements ant Farley Way traffic lights and One Ash approaches. The groups have been finalising their Community Actions and these are recorded on the CA Monitoring Form which will be presented to the next NPAC and PC once complete.
4. **Implementation Plan:** The NP progress is continuing as planned. The following steps to completion of the Quorn Neighbourhood Plan are outlined: -
  1. NPAC formally reviews and agrees the pre-submission version of the NP
  2. QPC formally approves pre-submission version of the NP at a Special Meeting
  3. Six-week Regulation 14 period commences
  4. Once all comments have been received and collated onto a form – a response needs to be agreed for every comment and a decision taken as to whether the NP should be amended.
  5. Amendments agreed, and Submission Version of NP signed off by NPAC/QPC
  6. NP submitted to CBC as the Locale Planning Authority with:  
*Minute from PC meeting confirming approval*  
*Basic Condition Statement*  
*Consultation Statement*
  7. CBC run validation check to confirm appropriate processes have been followed
  8. CBC organise a 6-week consultation period (Regulation 16) and will provide hard copies of the NP for local access.
  9. NP and all comments received through Regulation 16 will be passed to an Independent Examiner.
  10. The Independent Examiner will undertake the examination, clarifying issues with the PC as necessary, and issue a draft for fact-checking before finalising the report.
  11. Once received, the PC is required to formally accept the Examiner's recommendations and make the amendments to the NP.
  12. CBC will formally approve the Examiners recommendations at an Executive meeting and arrange a referendum in the Parish. The PC cannot lobby for a yes vote.

13. Referendum takes place notified by poll cards issued by CBC.

14. NP formally 'Made' by CBC.

5. **CBC Clerks meeting:** on 19 April Cllr Marchant attended the CBC Clerks meeting in his role as a MCC member. A presentation was given to the meeting. In summary, CBC have now had four plans 'Examined' all by different examiners but with four common issues:
- Clarity of Policies – intent – understandable by planners – be precise and positive – no cross referencing – reasonable/deliverable/sustainable – land use only
  - Evidence Base – policies must be based on evidence – evidence must be available and proportionate
  - Consistency – Terminology through the plan must be consistent - reflect national and local planning terminology
  - Legal Requirements – all legal requirements must be met - be demonstrated – documents available not cross referenced.
6. **Meeting with Sileby CAE:** on April 10 Cllr Marchant on a fact-finding exercise was invited to join a group of Sileby residents who using a facilitator are proposing to form a Community Action Enterprise to implement their NP community actions and other community projects. The idea could have possibilities for Quorn especially the access to funding.
7. **Funding:**  
Groundwork UK Locality grant funding: Grant Refs: NPG-03087 and NPG-03858 are now complete and the End of Grant reports submitted and accepted. A new Locality grant request for £4700 was submitted on 23 April.
- The National Lottery Awards for All Grant: Project ID: 0010310366 for £9750 currently financing the policy writing and to be spent by **21 July 2018.**
8. **Next NPAC meeting:** will be held on 14 May 2018 at 7pm.